

Carbon Reduction Plan

Supplier Name: Birketts LLP

Publication Date: March 2024 (version 2)

Commitment to achieving Net Zero

Birketts LLP is committed to achieving Net Zero emissions via the current KPIs set out within our ESG Strategy.

Birketts LLP is developing its ESG strategy to work alongside our environmental management system under ISO 14001.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions can be measured.

Birketts LLP started collecting emissions data in accordance with Streamlined Energy and Carbon Reporting (SECR) requirement for our financial year ending May 2020.

Initially Scope 3 emissions were not reported for the year 2019/20 and were calculated retrospectively in the following reporting year.

Baseline year emissions 2019/20

EMISSIONS	TOTAL (cCO ₂ e)
Scope 1: Combustion of fuel and operation of facilities.	53
Scope 2: Electricity purchased.	305
Scope 3: Indirect transport.	187
Total Emissions	545

Current Emissions Reporting

Reporting Year: 2022/23

EMISSIONS	TOTAL (cCO ₂ e)
Scope 1: Combustion of fuel and operation of facilities.	30
Scope 2: Electricity purchased.	254
Scope 3: Indirect transport.	179
Total Emissions	463

Completed Carbon Reduction Initiatives:

To address emissions and to assist with the reduction of our carbon footprint, we have undertaken the following in the business year 2022/23, and continue to promote these initiatives:

- Promoting energy efficiency in all offices through induction and continued awareness training
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- Minimising waste and adopting sensible and sustainable recycling policies in respect of our paper and food consumption, including a less paper office and reduced printing strategy
- Actively reducing energy consumption by the efficient use of building management systems and control of HVAC systems in all office
- Use energy brokers to find the most sustainable and energy efficient suppliers
- Ensuring all desktop PCs and associated equipment are switched to standby mode
- Promoting environmental awareness through regular staff communications
- Using suppliers that have a recognised environmental policy and only using environmentally friendly recycled paper suppliers
- Recycling all printer cartridges, toners, paper, and plastics through, where possible, an ISO 14001 certified and accredited provider
- Providing safe and comfortable working conditions
- Encouraging staff to car share, travel as a group, or walk or cycle to work and supporting local businesses to reduce transport and carriage use.
- Ensuring that electrical equipment and lights are off when not in use
- Ensuring that heating is turned off or down outside office hours
- Active member of the Legal Sustainability Alliance
- Use of renewable energy resources
- Adoption of LED lighting
- Office refurbishment
- Reduction waste to landfill through recycling schemes and in house training on the same
- Promotion of the green car scheme
- Promotion of car share and bike to work schemes
- Woodland Trust Partners

Our commitment

We are growing our ESG strategy; the ESG committee is made up of 4 pillars including the Environment. There is a dedicated Environment Committee whose purpose is to actively support the promotion of the firm's ESG strategy by raising awareness of Environmental issues and minimising our impact on the Environment. The Committee will support the firm's efforts in environmental, conservation and improvement projects and actively promote environmental procedures in line with ESG strategy and ISO 14001.

Birketts certified to ISO 14001: 2015 and operates a Combined Management System within which it undertakes monitoring, measurement and analysis which is directly linked to making improvements to its carbon reduction initiatives.

We are committed to:

- Reducing the consumption of resources
- Reduction in pollution and carbon emissions
- Meeting our environmental legislative and regulatory requirements
- To make continual improvements to our EMS in line with the requirements of ISO 14001
- Provision of training across the business to all employees on our environmental goals and activities
- Measurement and monitoring of our energy use and emissions
- Compliance with our waste duty of care, application of the waste hierarchy and reduction of waste to landfill
- Establishing a strategic carbon offsetting plan
- Reviewing the opportunity for Sustainability Certification

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard from Carbon Reduction Plans and the GHG Reporting protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard from Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This carbon reduction plan has been signed by the board of directors (or equivalent management body).

Signed on behalf of Birketts LLP:



Date: 26/03/2024